

M E M O R A N D U M :

TO: Marilyn McBride  
FROM: Donna Loft  
DATE: 8 July, 1986  
RE: Additional Monies - Native Child Welfare

A recent phone call from Roy Walsh alerted to the possibility of monies for this office through Bryan Shields.

Following are my recommendations for workers here at Ohsweken:

- Intake
- Foster Care
- Courtworker
- Adoption

A couple of these could be twinned, ie. Intake/Foster; Foster/Adoption; Courtworker/Adoption. Ideally, to have separate identities, but if this is not possible to stress these twins in the job descriptions and job opportunities.

A strong recommendation is to have Intake on board mid-August, if not before, bearing in mind a person with good interpersonal/assessment skills and ability to work alone.

This, of course, raises another factor: office staff - perhaps a full-time office manager with full-time clerk-typist.

What do you think and is this being followed up with Bryan?

Thanks for your comments.

*Donna*

cc. Roy Walsh

3-11

- Aug. 8/86:  
- unknown  
data base for these stats

OHSWEKEN CASELOAD: August 6, 1986

MELBA THOMAS	-	25	Family Service	-
		4	Child Care	✓
		1	Brief Service	-
Total		<u>30</u>		

EVELYN BOMBERRY	-	13	Family Service	-
		6	Child Care	✓
		1	Unmarried Parent	-
		1	Brief Service	-
Total		<u>21</u>		

Ida Martin	-	15	Family Service	-
		11	Child Care	✓
		1	Brief Service	-
Total		<u>27</u>		

. 5 Intake.

Based upon the Caseload count & expansion of duties re adoption.

D. Person x add . 5 staff. 8/23/86

Consultation with  
Marilyn McBeide

Donna Loft.

hw  
Sept 2/86.

MEMORANDUM: December 10th, 1987

TO: Dave Klein  
Marilyn McBride  
Andy Koster

RE: Request to increase Receptionist  
on Reserve to Full-Time

Background

Ohsweken Office has made a number of requests to increase the Receptionist duties from part-time to full-time.

Our Native Services Contract Schedule calls for the payment of 2.5 staff. These positions include:


Intake Worker, full-time  
Adoption Worker  
Foster Care

The salary line is budgeted at \$30,000/staff x 2.5 staff. The actual salary being expended for the staff in these positions is short of this allocation. The excess dollars would permit us to increase the receptionist to full-time.

I have consulted the Ministry and Bryan advised that we could do so now and have it reflected in next April's contract renewal.

I would like your feedback regarding this proposal.

RAW/cs

  
Roy A. Walsh,  
Executive Director 